

Republic of the Philippines Department of Education Cordillera Administrative Region

SCHOOLS DIVISION OF BENGUET

Wangal, La Trinidad, Benguet

Tel.No. - 422 6570 Email Add- benguet@deped.gov.ph



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SDS-004

Revision: 00

Effectivity date: 10-14-2019

Name of Office: **OSDS-Personnel Section**

SDO MEMORANDUM NO. 071 s. 2020

TO:

Chief Education Supervisors (SGOD and CID)

Education Program Supervisors

Public Schools District Supervisors/CPs **Elementary and Secondary School Heads**

DATE:

March 13, 2020

FROM:

BENILDAN YTACA, EdD, CESO VI Asst. Schools Division Superintendent

OIC-Office of the Schools Division Superintendent

ANNOUNCING VARIOUS VACANT POSITIONS IN THE SCHOOLS DIVISION OF BENGUET SUBJECT:

Herewith are lists of published and posted various positions at the CSC Portal vacated in the Schools Division of Benguet for information and dissemination, to wit:

SCHOOLS DIVISION OFFICE PROPER (Curriculum Implementation Division)

- 1. Education Program Supervisor Social Studies
- 2. Education Program Supervisor Science and Technology

ELEMENTARY PSIPOP

One (1) School Principal III

The Position and Competency Profile of the Education Program Supervisor which is provided by the DepEd are the following:

- To provide technical support in the full implementation of the articulated basic education curriculum for a subject area and the development of learning resource materials to suit the conditions and context of the locality.
- To provide technical assistance to the Schools in curriculum implementation, instructional supervision and learning materials development and quality assurance.
- (When part of LR Design and Development Team, may be assigned as Instructional Design and Development Coordinator.

Following are the National Competency-Based Standards for School Heads:

- School Leadership;
- Instructional Leadership
- Creating a Student-Centered Learning Climate;
- Human Resource Management and Professional Development;
- Parent Involvement and Community Partnership
- School Management and Operations; and
- Personal and Professional Attributes and Interpersonal Effectiveness

Interested and qualified applicants regardless of sex, civil status, disability, religion, ethnicity, or political affiliation should signify their interest in writing not later than March 27, 2020. Documents needed are the following, arranged and labeled properly, fastened in a LONG FOLDER only, with ear tags NOT Clear Book/transparent folder:



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- 1. Fully accomplished Personal Data Sheet (PDS), with recent passport size ID picture, (CS Form No. 212, Revised 2017), downloadable at www.csc.gov.ph duly signed and notarized;
- 2. Performance Ratings for the last two (2) rating periods, complete cycle;
- 3. Latest Appointment
- 4. Designations
- 5. Updated Service Records duly signed
- 6. Certificates of Awards, Innovations, Research, Publications, Resource Speakership;
- 7. Certificates of Trainings/seminars attended within 10 years-validity, reckoned from the date of publication/posting of vacancy;
- 8. Photocopy of certificate of eligibility and unexpired PRC License;
- 9. Photocopy of Official Transcript of Records (OTR)

Applicants are requested to prepare two (2) sets of documents and submit the first set (photocopies) at the Records Section on or March 27, 2020 while the second set (original copies) shall be brought during the interview for verification purposes. Additional documents submitted after the deadline shall not be accepted/entertained.

To be included in the Perpetual Index Under the following subjects:

OFFICIALS

PROMOTION/DEPLOYMENT

SECOND LEVEL

CC.: - Division HRMPSB Members

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